


Stage 2
Mid-Year Exams
**Information
Assembly**






Outline of Session


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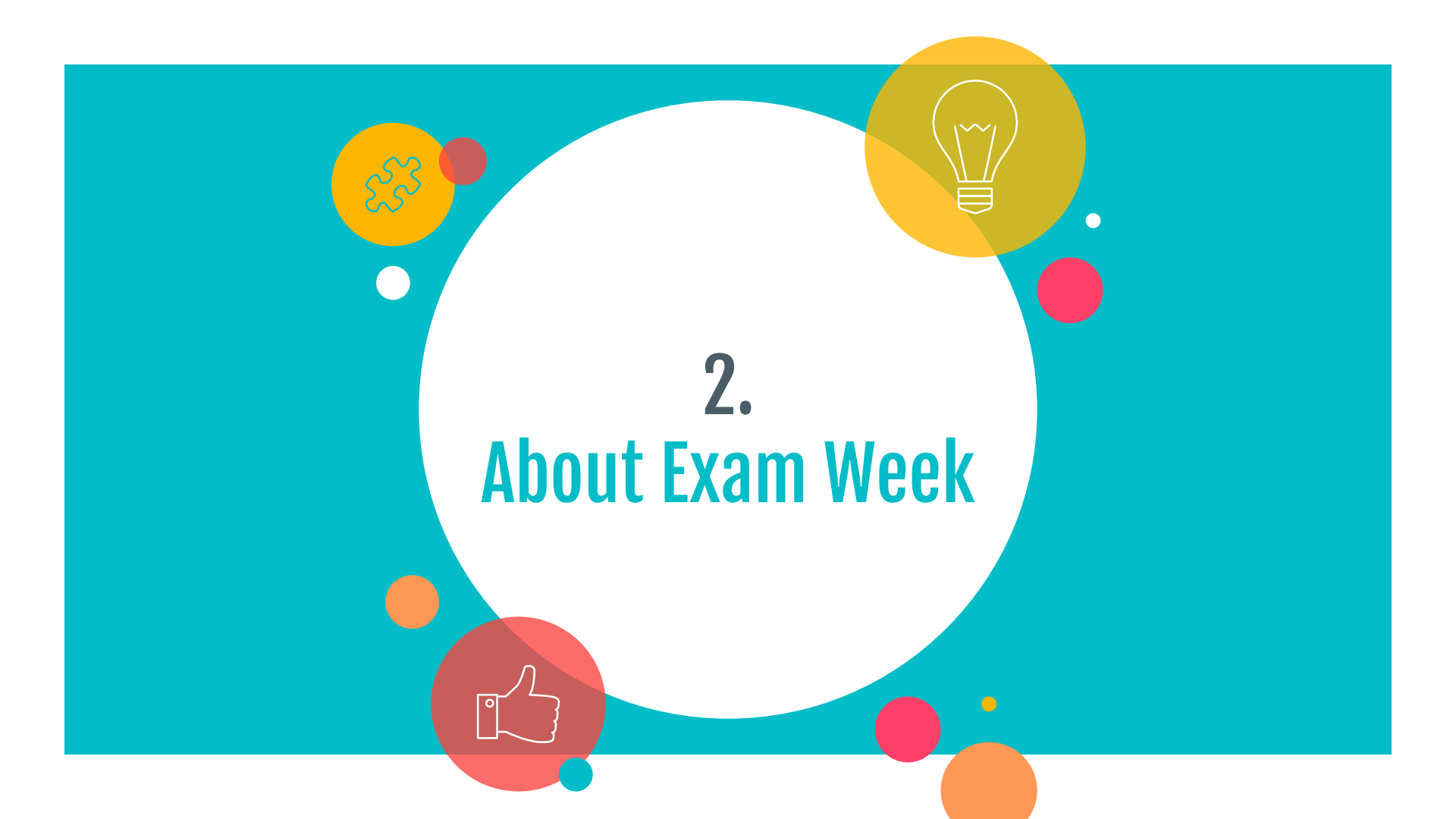


1. Key Dates



Key Dates Stage 2 Trial Exams

- **Week 1 Term 3** 19/7/21 - 23/7/20
Monday - Friday
 - **Exams Start Times:** 9am and 1.30pm
But you need to arrive at 8.40am or 1.10pm!
 - **Location:** Top Floor
 - **Bags in T1 and T2**
 - **Normal lessons resume Week 2**
 - **Timetable has been sent via Day Map**
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2. About Exam Week

Year 12 Students

- **Year 12 Lessons are cancelled for week 1**
BUT, some of you may need to still attend Year 11 or Research Project Classes in week 1.
- **Uniform:** all students attending exams and classes must wear full uniform.
- **Sign In:** If you come into school during exam week make sure you sign in and out.

Stage 1 Students



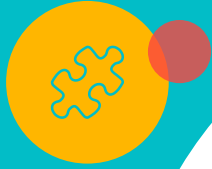
- **Attendance:** You are expected to attend ALL of your Stage 1 lessons, unless they clash with your exam.
Class Clashes: If your exam is on at the same time as another class, ***you need to inform your teacher and make sure you catch up on work missed.***
- **Clash - Two exams or VET on at the same time, there will be an online registration via Day Map. Ms Paleologos will send you re-scheduled time**



Other Info

- **Studying at School:**
Year 12 Area or Learning Hub
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- **Seeing your teachers:**
Make times via Daymap or organise before exam week. You need to organise times with them.
- *If you come to school, sign in!*
- **Top Floor will be closed all week** so get your things from your lockers!

3. Exam Day



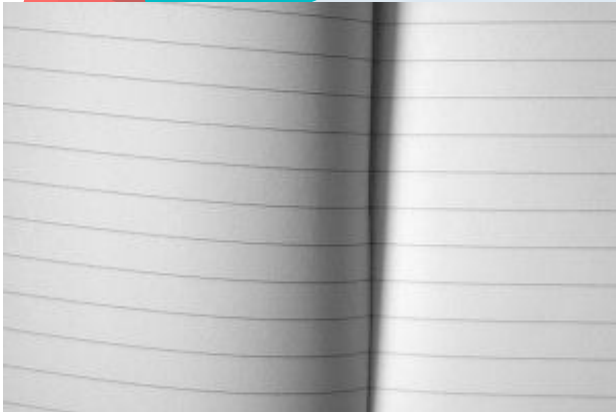
Instructions



- Write your full name and teacher's name on booklets. *Know how to spell your teacher's name!*
- **Check** you have all booklets
- **Check** you are using the correct pen/pencil and are filling in the answer sheets correctly e.g. multiple choice.
- Remain seated in the room silently until told to leave.

Reading Time Is ten minutes, but you can now write in your papers and use calculators!

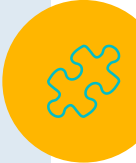

- Make sure your **laptops are fully charged**





Instructions

Put your hand up to:

- **Get a dictionary**
 - **If you need more scribble paper, another booklet or another pen.**
 - **If you need to go to the toilet.** You will need to sign out and back into the exam on a sheet at the front of the room or in the corridor at the supervisor's desk.
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4.
Exam Materials

Calculators



Graphics Calculators will be cleared in ALL exams except Maths.

- **Remove** any notes, tables, manuals or anything else that could help you in the exam.
- **Remove** cover from calculator before bringing to exam.
- **Maths Subjects:** can bring two approved graphics calculators OR one scientific calculator and one approved graphics calculator into the examination room.
- **Non-Maths:** can bring two approved graphics calculators, two scientific calculators, or one scientific calculator and one approved graphics calculator into the examination room.



Calculators



- Not all exams will allow calculators.
- Cleared Graphics and Scientific Calculators are allowed in the following subjects:

Accounting, IT, Nutrition, Biology, PE, Chemistry, Physics, Psychology, Geography and Tourism.

Essential, General, Methods and Specialist Maths:

You do not have to clear memory, only on scientific calculator.

- Must be used silently.
- You must be able to clear your own calculator *supervisors will not do this. If you can't clear it you can't use it.*



Calculators



Approved Calculators

Casio	Texas Instruments	Sharp	Hewlett Packard
fx-9860G AU	TI-83 Plus	EL-9900	HP 39GS
fx-9860G AU Plus	TI-84 Plus		
fx-CG20 AU	TI-84 Plus C-silver		
fx-CG50 AU	edition		
	TI-84 Plus CE		



- **SACE Approved Calculators only.**
Check with your teacher or the SACE website.
- We will not provide you with calculators!



Notes for exams

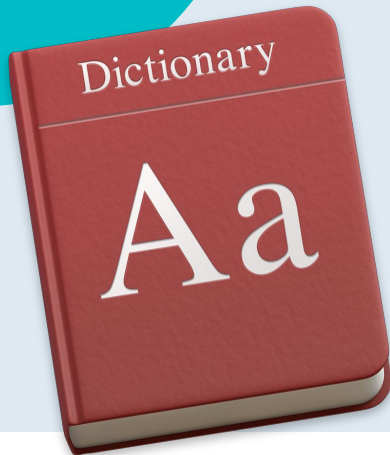


- **Mathematical Methods & Specialist**
2x A4 Sheet DOUBLE SIDED
- **Essential, General Maths**
- **1 x A4 Sheet DOUBLE SIDED**

- *No other subject allows you to bring notes of any type into the exam room*
- **HANDWRITTEN ONLY!** *No photocopies or printouts.*
- **MUST BE DOUBLE-SIDED**
- End of year examinations allow two pages, double-sided



Dictionaries



- You may bring your own dictionary but it will be inspected.
- English and some bilingual dictionaries are provided in exam rooms.
- **No Thesauruses** or electronic dictionaries allowed.





5.
Absence or Illness



Illness on the day

SICK DURING EXAM TIME?



AIN'T NO BODY GOT TIME FOR DAT

If you are ill and unable to attend the exam you **MUST**:

1. **Ring the school before 9am** on the day of the exam.
2. **Go to the DOCTOR** that day to get a **certificate**.
3. Contact me ASAP (that day) to organise alternatives. (This will not happen at end of year)

It is recommended that if possible, you still come to school to sit the exam. See me before and let me know and then go to the doctor.





6. Misadventure

Misadventure



- **Genuine** circumstances beyond your control that prevents you from attending an exam.
- **If this happens need to organise a statement** of the circumstances leading to this situation eg medical certificate or you may be required to organise a Statutory Declaration.
- Car accident/Bus Break down – get details on the spot – names, times, registration numbers etc as it is too difficult to get these later.
- This is not for those who are late because the car wouldn't start or who slept in or got the time wrong!!
- As before, contact the school as soon as this occurs so that we can help you.



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7. Special Provisions

Special Provisions

- Those of you with Special Provisions will have a note on your desk to inform supervisors of what has been approved.
- If you think you need Special Provisions please see me before the end of this term.
- I will be meeting with all of you individually to organise Special Provisions for end of year exams.
- NOTE: If you had Special Provisions in year 11, this does not roll over. You need to still see me to organise Special Provisions



8.
**Before/During
and after Exams**

Before exams



- What exams do I have? What times?
- Make sure that you are organised
 - Calculators (spare batteries), pens, pencils, rulers, geoliners, notes?
- What will be in the exam? Talk to your teachers
- Some students without exams may be required to attend school during the exam week to complete school work
- Ensure you are in school uniform, as normal when you are at school
- Clashes - Fill out the online registration to inform us about your clash. Ms Paleologos will send you a Daymap message with your new exam time
- **Set up of T floor - Lesson 6 Friday 2 July**



During exams



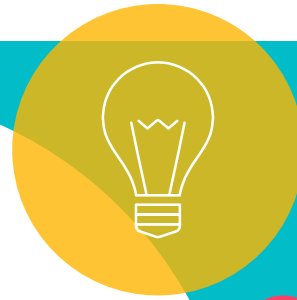
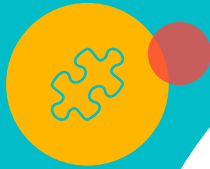
- **Arrive** at least 15- 20 mins minutes before your exam start time (Over 30 minutes late - cannot enter the exam room)
- **Leave all other items (bags etc) in T 1 and T2**
- **Assemble at the top of the stairs of T-Open**
- **There will be signs on the double doors on top of the stairs about the room that your exam is in, please read this and carefully check the room that you are in.**
- **Ms Paleologos will call students in exam by exam**
- You will need to have your notes and other items brought in to the exam room **checked** by the supervising teachers
- **Fill out your exam attendance roll sheet**
- Reading time starts at 9.00am or 1.30pm – this lasts for 10 minutes
- Writing time starts after that
- Some exams you will answer in the exam paper, some exams you will write in a script booklet, others you will write using your laptop
- All exams will have some note paper for you to use



After exams

- Take your items and rubbish with you
- Return items you borrowed during the exam:
 - Dictionaries
 - Stationary
- Return all textbooks, novels etc. to library
- Some exams may be continuing when you leave – be respectful to these students

9. Tips!



Getting organised



The "I don't understand how I failed that exam" starter pack



- **Timetable** Sent via Daymap. Print and highlight exams.
- **Prepare:** Speak to your teachers about the structure of the exam
- **Studying** Don't leave this to the night before! Set times throughout the holidays to prepare for exams. Do it in chunks, rather than one bit block close to the exam. Have study groups
- **Sleep** Get a good night sleep the night before!





How to study?

GOOD LUCK ON THE EXAM



HOPE IT ISN'T TOO RUFF!

1. Know what is going to be on the exam.
2. Organise the material needed to be studied into 40 minutes portions. Take a break after each portion.

We learn best at the 'start & end' of a study session

3. Use a **COMBINATION of STUDY METHODS** E.g., discuss aloud, study groups use flash cards, charts, listen to tapes, etc.
 - DO NOT just read over your notes!
 - Review the material x3 using different methods.
4. Pay close attention during **EXAM REVISION** lessons





Good luck!

