

POLICY FOR
Extreme Hot Weather



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Document No.	Effective Date	Version Date	Version No.	Cancels Version
PoGC004	26/10/2009	07/02/2017	002	001

1.0 Purpose

The purpose of this Policy is to inform and advertise the process to be undertaken during periods of Extreme Hot Weather.

2.0 Version Control

Version Date	Version Number	Reference sections	Description of the change
26/10/2017	002	4.1	Minor modification in light of feedback. Changes to times due to new timetable, change temperature from 38 to 37.
01/01/2014	001	Not Applicable	New Document

3.0 Scope and Responsibilities

This policy addresses extreme hot weather in consideration of local climatic and facility conditions. The school has a separate response to wet weather.

This policy relates to the day-to-day running of the school and is not intended to address school sports. ISSA (Independent Schools Sports Association) and SASSSA (South Australian Secondary Schools Sports Association) have their own Hot Weather Policies that this school abides by.

4.0 Policy Principles

4.1 *During periods of extreme heat*

4.1.1 During periods of extreme heat (on the fourth day after 3 consecutive days of 37 degrees or higher), or extended periods without adequate air-conditioning, the Principal will have the authority to invoke the following arrangements -

4.1.1.1 Dismiss students at the beginning of lunchtime when the estimated maximum temperature for the Adelaide Metropolitan Area, according to the Bureau of Meteorology website, is 37 degrees or higher.

- 4.1.1.2 Notify parents/caregivers (by letter/SMS) of arrangements during extreme heat.
 - 4.1.1.3 Note that bus schedules cannot be changed to suit arrangements during extreme heat.
 - 4.1.1.4 Students who cannot leave school will report promptly to the Resource Centre at the end of lunchtime and remain supervised until the normal dismissal time.
 - 4.1.1.5 Where possible, Year 12 lessons will continue as normal in order to enhance SACE achievement. These classes will be conducted in the coolest rooms available.
- 4.1.2 Learning Community rooms will be open for students during lunchtime on days that are forecast to be above 36 degrees at the discretion of the Head of Campus.

4.2 *Staff Responsibilities*

- 4.2.1 Staff will remain on duty at the school as directed by the Principal.
- 4.2.2 Staff will provide supervision to students who cannot leave school, as described in the Policy.
- 4.2.3 Year 12 teachers will provide timetabled lessons as described in the Policy.

4.3 *Student Responsibilities*

- 4.3.1 Students who cannot leave school will report promptly to the Resource Centre at the end of lunchtime and remain supervised until the normal dismissal time.
- 4.3.2 Year 12 students are to attend lessons as per their normal timetable.

5.0 **Definitions and Abbreviations**

5.1 *Definitions*

Nil.

5.2 *Abbreviations*

ISSA	Independent Schools Sports Association
SASSSA	South Australian Secondary Schools Sports Association
SMS	Short Message Service
SACE	South Australian Certificate of Education

6.0 Attachments & References

Nil.

7.0 Review

Review Date	Reviewed By	Accepted Date	Comments
27/11/2014	Governing Council	23/02/2015	Next review 2016
27/02/2017	Governing Council	27/02/2017	Next review 2019