

# Student Travel Form

## Non-routine

### International Student Travel

The Department for Education must ensure that arrangements are in place to protect the personal safety and wellbeing of its international students in line with the state's child protection legislation, the national standards for overseas students and the Department of Home Affairs (DHA) visa conditions. The responsibilities of international students' natural parents and homestay parents also need to be recognised in this matter.

International students like to take the opportunity to travel during their program, however please note that student visa conditions do not permit students to travel during term time. **The Department for Education welfare and duty of care responsibilities do not allow students to holiday/travel without approved adult supervision (other than on certain flights).**

This form is to be used by international students enrolled in a South Australian government school wanting to undertake travel not covered by the International Student Travel Form, ie travel to home country, travel with an accredited homestay family or travel with an approved tour company.

### Procedure

**Students must speak with their International Student Program (ISP) Manager before making any bookings/arrangements.**

The *International Student Travel Form* and all associated steps must still be completed including **parental permission**, at least two weeks prior to travel for any travel undertaken by the student.

In situations where the travel is considered non-routine this form is also required, including obtaining parent approval and acknowledgement of responsibility.

### Non Routine Travel Parental Responsibility

I/We \_\_\_\_\_ (parent's name) hereby give my/our permission for my/our child  
\_\_\_\_\_ (child's name) to travel as indicated below:

Date from: \_\_\_\_\_ To: \_\_\_\_\_ Total number of nights: \_\_\_\_\_

Transport details: \_\_\_\_\_ Accommodation details: \_\_\_\_\_

Name(s) of adult supervisor(s): \_\_\_\_\_

Age: \_\_\_\_ Contact phone: \_\_\_\_\_ Relationship of adult supervisor(s) to student: \_\_\_\_\_

I/we understand that that this travel is considered non-routine travel and has therefore not been approved by International Education Services and, in addition, may breach visa conditions. I/we accept responsibility for  
\_\_\_\_\_ (child's name) for the period of the trip to \_\_\_\_\_ (destination).

I/We accept responsibility to pay any homestay holding fees (if applicable).

**Parent Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_