Dear Parents/Caregivers

**Re: Year 12 Graduation Ceremony**

I write to inform you of arrangements for the 2016 Year 12 Graduation Ceremony to give you ample opportunity to make work and/or family arrangements to facilitate your presence on this important occasion.

The Year 12 Graduation will be held in the Ivan Coward Hall on **Friday 28 October 2016 at 9.00am-11.00am**.

Students will need to arrive at 8.30am to allow for the preliminary organisation for this event.

Students will be expected to be in full formal school uniform for this occasion.

- **Girls:** Navy school skirt/slacks, and white shirt with logo and tie
  - Correct black school shoes and navy tights/socks
- **Boys:** Grey school trousers, black belt, and white shirt with logo and tie
  - Correct black school shoes
  - Grey/white trouser socks

School jumper may be worn if the day is cool, **NOT the Year 12 jumper**.

As we have a large number of senior students, tickets for family members will initially be limited to two per family. However, if there are extenuating circumstances we will try to accommodate your needs. Closer to the date more specific details about the ceremony will be communicated, but in the meantime, families may consider plans for taking their student out to lunch after the Graduation in celebration of their completion of secondary schooling.

Term 3 is a very busy term with Stage 2 teachers working towards the completion of course-work by the end of term to create additional revision time in the holidays and the revision period prior to the exams. It is important that as the pressure mounts, students have adequate rest and relaxation and a group of supportive people to help them. Remember, that our teachers care about our students and I encourage parents/caregivers to approach us if you have any concerns.

In addition, Sharon Chesson, Student Counsellor is available to support students, as are the two Learning Community Leaders, Wendy Jacobs and Alex Naylor.

I wish you well for the coming weeks.

Yours sincerely

Nikki Kotrotsos
Senior Campus Head

Jacqui van Ruiten
Principal