25 November 2016

Dear parents/caregivers,

Re: Year 8 and 9 Awards Assembly

You are cordially invited to attend the year 8 and 9 awards assembly for 2016.

We finish every year with an assembly to congratulate outstanding students and celebrate success. This year the assembly is being held at the senior campus in order to allow us to invite parents to attend. The assembly will be held on Friday 16 December at 9.00am in the Ivan Coward Hall at the senior campus. Parents should enter via the Parade entrance.

All year 8 and 9 students should arrive at the senior campus by 8.30am where they will be met by their teachers and will assemble in the lower courtyard car park adjacent to the Hall. Teachers will check the class roll and organise students for the formal assembly.

As this is a formal occasion, students are reminded that they must wear the correct school uniform, noting that shorts are not allowed and girl’s skirts must be an appropriate length. Correct black leather school shoes must also be worn, no sports shoes.

Students will be dismissed at the end of the assembly which we anticipate to be around 11.00am.

Please acknowledge receipt of this letter via the tear off slip below and indicate the number of parents attending.

We look forward to celebrating student achievements at this occasion.

Yours sincerely

Karen Andrews                      Jacqui van Ruiten
Head of Middle Campus              Principal

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YEAR 8 AND 9 AWARDS ASSEMBLY
Please return slip to your child’s PLG Teacher by Thursday, 8 December

Student Name: ________________________ PLG ______ will be attending.

Number of guests attending: ____________ (maximum of two)

Parent/Caregiver Name:__________________ Signature____________________

DISTINCTION              DIVERSITY              RESPECT

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